

If you would like to apply for either position posted below, please contact the following:

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## 1. PROJECT MANAGER

Greening Urban, LLC is a full-service site civil engineering firm that works on a wide range of projects. Our clients include developers, architects, land planners, engineers, landscape architects and municipalities. We work on multifamily residential, educational, commercial, public facilities, and mixed-use master planned projects. Along with providing full construction documents and permit services we provide deep expertise in innovative stormwater management and sustainability.

Greening Urban has an immediate need for a Project Manager who is willing work as an independent contractor at an hourly rate complementary to the position's responsibilities. Candidate must be degreed and should have a minimum of 8-10 years overall industry experience and 4 years' experience specific to project management with substantial staff supervisory and senior level management experience. Plusses include: Washington DC, Virginia, or Maryland PE, M.B.A. or strong business background, experience in AE consulting firm setting, experience with completing construction documents for agency review in AutoCADD, and LEED Professional Accreditation. Candidate must live in the Washington DC metro area.

### RESPONSIBILITIES INCLUDE BUT ARE NOT LIMITED TO:

- Manage communication with clients for various multiple projects and provide engineering and technical support to clients.
- Administer civil engineering projects, prepare drafts and estimate of fees and draft proposals to be presented to clients and ensure compliance to schedule and budget
- Supervise efficient working of engineering staff and evaluate project work process regarding schedule and budget
- Evaluate and coordinate project activities, attend and / or present at various meetings.
- Prepare engineering drawings in AutoCADD
- Analyze development and implement of firm policies and procedures for various projects efficiently.

**Job Type: Contract**

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## 2. CADD DESIGNER

Greening Urban is seeking a Civil Site Engineer / CAD Designer in the Washington DC metro area who is proficient in AutoCAD and is experienced and capable of producing Civil Engineering Site Construction Documents.

### RESPONSIBILITIES INCLUDE BUT ARE NOT LIMITED TO:

- Capable of design and drafting of Civil Engineering Site Construction Documents, including: Site Layout, Grading, Erosion and Sediment Control, Stormwater Management, Utility Plans and Details
- AutoCAD proficient
- Plusses: EIT / Licensed Professional Engineer in the District of Columbia. Maryland or Virginia
- This is a consultant/contractor opportunity with the flexibility of your work hours to accommodate your schedule.

**Job Type: Contract**